

CONTACT

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MOONEE VALLEY NEWSLETTER
UNIVERSITY OF THE THIRD AGE

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FROM THE PRESIDENT

Key Dates in this Issue

November 17 th	Wed	William Angliss Lunch. 12:00 noon
November 18 th	Thurs	Committee Meeting 10:00 am.
November 18 th	Thurs	Monthly lunch Keilor East RSL noon.
November 30 th	Tues	AGM -nominations for Committee & proxy voting forms due.
December 9th	Thurs	AGM via zoom, 1:30 pm.
December 15 th	Wed	Membership renewal/application opens, 1:00 pm.
December 16 th	Thurs	Monthly lunch at Keilor East RSL noon.
January 7 th	Friday	Return office volunteer forms by this date.
January 19 th	Wed	Course enrolment for 2022 opens. (Office available).
January 28 th	Friday	Office Volunteers meeting 10:00 am Emerald St.
January 31 st	Mon	Office re opens.
February 4 th	Friday	Tutor's Meeting Ascot Vale Neighbourhood Centre 10:00 am.
February 10 th .	Thurs	Next Contact published.
February 17 th	Thurs	Committee meeting.

From Brian (President)

As 2021 comes to a close we can at last experience a return of some normality. A number of classes are now able to resume for the rest of term 4 with density limits applied. The milestone of 90% fully vaccinated should be reached around the end of November. When this is achieved most of the current capacity restrictions will be lifted. However, we will continue to be subject to Covid- Safe measures and vaccination requirements.

We are looking forward to a brighter "normalised" 2022. As Geoff Miller outlines in his report, members will enjoy a smorgasbord of classes.

2021 AGM

It has been a dilemma whether to hold the AGM as a face-to-face meeting or online via zoom. The timing of the next step in the roadmap is uncertain. Access to a venue with sufficient capacity to hold the AGM is not guaranteed yet. Furthermore, members may be cautious about attending a large gathering as we progress to opening up. With this in mind, we have decided to once again hold the AGM online via Zoom.

On behalf of the 2021 Committee of Management I extend an invitation to all members of U3A Moonee Valley to join our **Annual General Meeting** delivered again via Zoom. The meeting will commence at **1:30 pm on Thursday December 9**. The formal Notice of the 2021 AGM plus 2020 AGM Minutes are published in this edition.

The purpose of the AGM is to report to members how our U3A functioned during 2021 and to fill positions on the Committee of Management due for election. The Committee meets monthly (except Jan, April, July and December) and consists of four Officers – President, Vice President, Treasurer and Secretary and up to eight Ordinary Members. These members undertake various roles such as Office Manager, Course Coordinator and Membership/Database Manager. This year the committee has also been supported by several co-opted members.

There are six positions due for election at the 2021 AGM: President, Secretary and four Ordinary Members. Please consider contributing to the management of our organisation by nominating for the committee.

I encourage everyone who is able to attend the AGM using Zoom to do so. Please make a note in your calendar and be amongst those **we can count for our quorum**. The link is in the agenda (4th line p.7) and further reminders will be provided later in November. If you can't attend on Zoom, you can still participate by nominating for the committee and/or appointing a proxy to vote for you at the AGM. Nomination forms and proxy forms are included on p.10 - 11. If you are appointing a proxy vote and/or nominating a candidate for election to the 2022 committee please send completed forms to be received by **Tuesday 30th November**

Membership for 2022.

The committee has introduced a new condition for membership this year. All members must be fully vaccinated against Covid. It is the responsibility of all of us to help protect ourselves, our families, our friends and the public against this virus. Also, we must comply with State Government and Council requirements for our activities. The committee will publish the terms and conditions for membership in 2022 ahead of the membership date.

Membership renewal will open on **Wednesday December 15th**.

For instructions, see Barrie Fenby's report (p 4.)

Once again, class/course enrolment for 2022 is deferred until Wednesday 19th January.

We want to have a clear picture of what will be possible for 2022. Please see Geoff Miller's report (p.3-4) for the details. In order to make our U3A as interesting as possible, I would like to endorse Geoff's encouragement for members to become new tutors. You can make a difference in our members lives and the quality of our U3A by sharing your talents and enthusiasms.

I am retiring as President at the 2021 AGM. Our Rules, adopted in 2014, require Officer positions to be limited to four consecutive years, with a minimum one year off. The purpose is to open up the opportunity for, and encourage members to consider how they might contribute to this great organisation by serving on the committee. It didn't take me long after becoming president to realise how wonderful U3A Moonee Valley is. I became the president with only an inkling of the outstanding work done by committee members to deliver the program for members. I am proud to have been your representative and very grateful to have been so well supported by U3A Moonee Valley members and especially by the outstanding 2021 committee of management.

Hope to see you at the AGM. Happy festive season everyone.



Soon to be ex- president Brian contemplates the scene from his office as he channels JFK and president Jed Bartlett from The West Wing.

COURSE COORDINATOR'S REPORT

2022 Courses

We hope that when our 2022 classes begin in February lockdowns will be behind us. Being optimistic, we are planning on this assumption. Also, after November, according to the current projections, density limits will no longer apply in our venues. Thus, class numbers will not need to be limited to the extent that they have been this year.

We will publish the full list of courses for Semester One 2022 on our website in early January.

This list of courses will appear approximately two weeks before enrolments open on Wednesday the 19th of January.

Members will be advised by email when the course information is available.

A summary list of courses will be mailed to the small number of those without email.

I have already surveyed our tutors about their intentions for next year and I'm pleased to report that almost all of our usual courses and activities will continue.

The two new courses advertised for Term 4 this year: ***Upcycling (Creative Re-use)*** with Lorraine Johnston and ***Great Books You've Read or Think You Should Read*** with Ian Williams will now commence in February.

Brian Smith's ***Basic Science: Astronomy to the Geology of the Earth*** which was previously offered on Zoom as ***From the Big Bang to The Big Rock***, will this time be conducted face-to-face.

Bridge Lessons for Beginners, which was not available in 2021, will again be offered in February in association with the Moonee Valley Bridge Club.

In addition, there will be some new offerings:

Liz Lynch will present ***The French Revolution***.

Jan Smith will offer a course entitled ***History of the USA*** via Zoom.

June Kane, who was very well received as the presenter at our September forum, will run a short course in Term two entitled ***The World of Human Rights***.

June will also lead a new class ***French: Beginners 1***.

Retiring Tutors

Several of our tutors will not be continuing in 2022. This includes two of our longest-serving ones:

George Widdison has been running one of our book clubs since 2004 (in fact even prior to that he stepped in for a semester in 2001).

Claire Maccagnan has conducted a range of French classes, including both beginners' and conversation classes, since 2011.

In addition, **Annette Burston** will retire from *Folk Art*, **Prue Hamilton** from the Wednesday morning Patchwork class and **Pauline Lane** from *Scrabble*.

All of the above have given great service to our U3A and will be particularly missed by those who have been in their classes, in some cases for several years.

We are fortunate that Michelle Cairns has offered to lead George's book club. Also, as mentioned above, June Kane will provide a beginners' French class.

However, we would particularly like to hear from anyone who could take over either Prue's Patchwork class or Pauline's Scrabble group. If you are interested, please contact me by email; info@u3amooneevalley.com.au

Geoff Miller

MEMBERSHIP MANAGER'S REPORT

Membership Renewal

We anticipate you will be able re-new your U3A Moonee Valley membership, or join as a new member from 1.00 pm on Wednesday 15 December 2021.

We will send you an email with confirmation of the date along with detailed steps as to how to join/re-join and how to pay annual fees the day before membership opens.

Again this year we will not be able to finalise classes until the new year. We will email you as soon as courses are available to be viewed on the database. **At this stage we plan to open enrolments at 1.00 pm on Wednesday 19 January 2022.**

Fees: The fees for 2022 will not be finalised until voted on at the AGM. You will be notified by email about the fee outcome and procedures for re-joining.

There will be two ways to pay annual fees for 2022

1. Our preferred payment method for annual fees is by card accessed via our database. A step-by-step explanation for using the system will be e-mailed just prior to December 15.
2. Payment can also be made electronically or by visiting any branch of Bendigo Bank. Please include your full name on the transfer as the reference number.

Our account name is: U3A Moonee Valley Inc

Our BSB number is: 633-000

Our account number is: 154051213

Please note that payments made by bank deposit are not automatically registered on the database. Rather they are manually entered to it by the treasurer when Bendigo Bank advises payment has been made. This sometimes results in a delay before the payment appears on the database.

SOCIAL EVENT

The end of lockdown means that one of the social events that Helen planned for us has been salvaged.

It is the visit to the William Angliss Institute -Wednesday 17th November 12:00. This outing proved to be a great success last year. The lunch is preceded by a tour where we can see groups of working students learning all aspects of the hospitality industry.



WILLIAM ANGLISS LUNCH on 17th November 2021 at 12:00.

Closing date Wednesday 10th November 2021

Name/s _____

Address _____

Contact Telephone No. _____

Numbers Attending _____

- **Cost of lunch to be paid on the day is \$30.00**
- Drinks can be purchased at the bar.

Please confirm your attendance by emailing info@u3amooneevalley.com.au attention Helen Mather, or post this form to U3A Moonee Valley PO Box 459 Moonee Ponds, Vic 3039.

Please note that there are limited numbers. If you are interested, please lock in your place as soon as possible. Confirmation of numbers is required for each event so your early response will be greatly appreciated.

Many thanks
Helen Mather

OFFICE NEWS NOVEMBER 2021

The Committee of Management and I would like to thank all of the Office Volunteers for their patience and contribution this very trying year.

Without you, there would be no public face or voice to our organisation.

The Office is now closed for the year and will reopen on the 31st January 2022.

Volunteers are needed for 2022

Staffing of the Office is an essential service that our members and prospective members both expect and appreciate. This does not happen without the willingness of members to take on the task. Training is provided and the time put in by the Office Volunteers keeps our organisation functioning.

Please consider a couple of hours every so often to keep this service alive for our members.

The "Availability for U3A Office Duty" form can be found on the Home Page of our website and is also attached to this edition of "Contact". (p.12)

Rosters will be emailed by the 20th January.

The Office Volunteers Meeting will be on Friday 28th January at Emerald Street, West Essendon at 10.00am
Please forward the completed form by the 7th January to officecomv@gmail.com or by post to:
Office Coordinator,
Moonee Valley U3A, PO Box 459, Moonee Ponds, Vic 3039
Take Care and Stay Safe.
Marjorie Ridley, Office Coordinator

MONTHLY LUNCHESES AT KEILOR EAST RSL. (So Happy to be back!)

All U3A Moonee Valley members and friends are invited to attend the monthly lunches which are held on the 3rd Thursday of each month.

Venue: Keilor East RSL, Hoffman's Rd. Niddrie.

You choose and pay for your own food and drink. As well as a wide range of dishes offered on the main Bistro menu, a Seniors menu of generous portions is available. Current prices for Seniors meals are 3 courses. \$20.00, 2 courses \$18.00 and 1 course \$16.00.

2021 Lunch Dates:

18 November. and. 16 December.

2022 Lunch Dates:

20 January, 17 February, 17 March, 21 April, 19 May, 16 June.

Please come and join us.

Due to COVID-19 conditions all persons attending MUST be double vaccinated.
I will need to advise the venue of the numbers attending. Please contact me on 0410 435 929 or email officecomv@gmail.com by Thursday of the previous week of the lunch date.

I look forward to catching up in the near future.

Marjorie Ridley

2021 Annual General Meeting
Thursday 9th December from 1.30pm

Meeting to be conducted online via Zoom

<https://us02web.zoom.us/j/81051368004?pwd=VnN2SldeEM1JTaG5IU2RWK110QmVzZz09>

Agenda

The business of the Annual General Meeting will be to:

1. Confirm the Minutes of the Annual General Meeting held on Thursday 3rd December 2020.
2. Consider the President's Annual Report and the Treasurer's Report for the preceding financial year 1 December 2020 to 30 November 2021.
3. Vote on motions to approve membership fees for the years commencing December 2021 and December 2022.

Motion 1

All previous motions applying to membership fees for the financial year commencing December 2021 are rescinded. The new schedule of fees applying to that financial year will be:

Full Membership for new members \$30, joining fee \$10
Half year membership for new members (from June 30): \$ 20, joining fee \$10
Renewal of Membership (a financial member in the previous year): \$30.
Associate Membership (a member of another U3A): Full year \$20, half year \$10.
To receive our newsletter, CONTACT by mail a \$10 fee will apply.

Motion 2

The schedule of fees applying to the financial year commencing December 2022 will be:

Full Membership for new members \$45, joining fee \$10.
Half year membership for new members (from June 30): \$ 35 joining fee \$10.
Renewal of Membership (a financial member in the previous year): \$45.
Associate Membership (a member of another U3A): Full year \$35, half year \$25.
To receive our newsletter, CONTACT by mail a \$10 fee will apply.

4. Elect Officers and Members to the 2022 Committee of Management:
 - a. President
 - b. Secretary
 - c. 4 x Committee members (3 x two-year term, 1 x one-year term)

5. Acknowledge and thank the Tutors, Office and Event volunteers as well as those Tutors and Committee members who are retiring.

U3A MOONEE VALLEY INC. A00034837K

MINUTES OF THE ANNUAL GENERAL MEETING THURSDAY 3RD DECEMBER 2020. HELD VIA ZOOM.

President, and Chairperson, Brian Smith, welcomed everyone to the 23rd Annual General Meeting of U3A, with a special welcome to guests, Councillors Katrina Hodgson. Rose Iser and Cam Nation. Thank you all for attending.

PRESENT: Committee Members, Brian Smith, Jo Bradshaw, Robert D'Silva, Jenny Dwyer, Heather Feldman, Barrie Fenby, Bruce Findlay, Maureen Gleeson, Edith James, Geoff Miller, Marjorie Ridley, Jan Smith, Robyn Temby and 45 financial members.

APOLOGIES: Ben Carroll MP, Councillor Samantha Byrne; U3A members, Jeanette Bakker, Annette Burston, Edna Castellás, Michelle Cairns, Mary Jenkins, Moya Lacey, Maurice Majury, Alison Stewart, Pat Walden, George Widdison, Clair Williamson.

MINUTES OF THE 2019 ANNUAL GENERAL MEETING:

Marjorie Ridley moved and Edith James seconded the motion that the minutes be accepted. Carried.

ANNUAL REPORTS:

President: Brian Smith:

At the beginning of 2020 our 440 members had a choice of 58 classes. However, by the 20th of March, all classes were suspended and Council venues closed. The committee purchased three Zoom licences to be shared among tutors. Other tutors used email to keep classes going, and, thanks to Moonee Valley Library, delivering books and setting up Zoom classes, two book groups were able to continue.

As many members were not able to participate in activities during the year, the committee offered on request, a partial refund of 2020 fees. We also decided that the fee increase scheduled for 2021 would not go ahead.

We will do our best to ensure classes go ahead next year, and, as most tutors have agreed to continue their classes in 2021, we should be able to offer a full programme. We are working with Council on a 'Return to Access' plan, which details how we safely conduct classes. The approval of this plan, and Council's decision on venue availability will determine how we commence in 2021. This is why we have delayed class enrolment until January 20th 2021. Membership renewal commences on December 16th, and, as there were some difficulties with Paypal, we are trialling a new secure facility (eWay) for paying by credit card.

Treasurer: Michael Walsh Income and Expenditure Statement provided:

At the 20th November we had a cash balance of \$36,357.05, an increase of \$8,249.27 over last year.

However, unspent grants of \$5977.83 mean that the actual surplus is \$2,271.44.

Membership fees were down by \$5,610, but that was offset by a decrease in expenditure, mainly \$6,995.63 for venue hire.

A three-year Web Hosting and Maintenance fee was offset by a decrease in photocopier fees. Our photocopier lease terminated in June 2020, and has been replaced by a three-year agreement saving \$56.00 a month.

As we did not draw on our resources during the year, we were able to offer compensation to affected members, and defer the fee increase planned for the year ending 2022.

Anticipated costs for 2021 include a new printer (approximately \$1,300), website development (\$4,000) and the possible additional cost of providing Covid-safe classes.

Our financial year ends on the 30th November, so our accounts have not been audited, and will not be until February 2021. Therefore, the auditor's report will be published in Contact.

Gerry Backer moved and Maureen Gleeson seconded the motion that the President's and Treasurer's reports be accepted. Carried.

2021 COMMITTEE MEMBERS:

The positions of Vice President and Treasurer, and four ordinary members were declared vacant. Five nominations were received, and the following members were elected to the 2021 committee: Bruce Findlay **Vice President**; Michael Walsh **Treasurer**; Geoff Miller, Barrie Fenby and Jo Bradshaw, **Members**. One position remains vacant.

DEFERRAL OF MEMBERSHIP FEES:

As many classes could not be offered in 2020, and as additional expenditure can be absorbed due to cost reductions, the committee decided to defer the fee rises planned for 2022.

Michael Walsh moved and Brian Smith seconded the motion that the membership fee increases scheduled for the year ending November 2022 be deferred. Carried.

ACKNOWLEDGEMENT AND THANKS Geoff Miller, Tutor/Class Coordinator:

Tutors: Thanks to our 53 volunteer tutors, who are the heart of our organisation. Venues were closed, and most classes cancelled after only four weeks. Some tutors were able to keep classes going with Zoom or Email. All are keen to return to classes in 2021.

Office Volunteers: Office Volunteers are often the first contact people have with U3A. The office was closed in March, but Marjorie Ridley has monitored the phone and kept people in touch.

Enrolment Team performs a vital role during the busy time when members are enrolling in classes.

Events Team: Jo and her team have had a quiet year, with the February Tutors' Meeting being our only event.

ACKNOWLEDGEMENT OF RETIRING COMMITTEE MEMBERS:

Fran Horton: Fran is best characterised as 'the wise woman' of our U3A. She joined in 1998, and, in the intervening years has been a tutor, the president, the secretary, the assistant treasurer, U3A Network delegate, acting office manager and more. She is practical, sensible and knows how to make things work. She has also been a mentor to presidents and secretaries past and present. Thank you, Fran, for your wonderful contribution.

Heather Feldman: Heather officially retired from the committee in 2018, but, as a co-opted member continued to organise theatre outings during 2019. She also organised the very popular Tramboat excursions, and as a last and generous contribution, has organised another Tramboat trip for April 2021. Thank you, Heather.

Mandy Heane: Mandy has served two terms as Vice President, and has been responsible for creating and maintaining our Facebook page. Fortunately, Mandy has agreed to continue as a co-opted member. Thank you, Mandy.

GENERAL BUSINESS:

Pauline thanked the committee for their work during the year.

The meeting closed at 2.05 pm.

NEXT ANNUAL GENERAL MEETING: Thursday 9th December 2021.

U3A MOONEE VALLEY INC AGM THURSDAY 9th DECEMBER 2021

NOMINATION OF CANDIDATES TO STAND FOR ELECTION TO THE 2022 COMMITTEE OF MANAGEMENT

How to nominate yourself for election to the Committee of Management

1. Complete and sign the nomination form below.
2. Have it signed by a member who agrees to nominate you.
3. Have it signed by a member who seconds the nomination.

How to nominate another member for election to the Committee of Management

1. Complete and sign the nomination form below.
2. Have it signed also by a member who seconds the nomination.
3. Have it signed by the person you are nominating.

Please return the Nomination Form to be received by Tuesday 30th November 2021 via:

EMAIL info@u3amooneevalley.com.au Print the form/s, fill in, scan or take a photo and send, OR

MAIL: print/cut out the form/s, fill in and post to:

The Secretary, U3A Moonee Valley Inc, PO Box 459, Moonee Ponds Vic 3039

OFFICE
Date Received



U3A MOONEE VALLEY INC Registered Number: A0034837K ABN: 73 188 473 048
PO Box 459 MOONEE PONDS VIC 3039 Ph 9337 7779 www.u3amooneevalley.com.au

NOMINATION FORM for ELECTION OF 2022 COMMITTEE OF MANAGEMENT

I, (Name) a full member of U3A Moonee Valley Inc

nominate (Name) **for the position of** (Please circle ONE of the following*)

PRESIDENT SECRETARY MEMBER

.....(Signature of **PROPOSER** and date)

I, (Name)..... a full member of U3A Moonee Valley Inc,
second the nomination

.....(Signature of **SECONDER** and date)

I, (Name)..... a full member of U3A Moonee Valley Inc,
accept the nomination

.....(Signature of **MEMBER NOMINATED** and date)

* A member may be nominated for only one position. A separate form is required for each nominee. Photocopied or identically worded handwritten/typed copies are also accepted.

U3A MOONEE VALLEY INC AGM THURSDAY 9th DECEMBER 2021

PROXY VOTE APPOINTMENT

If you are unable to attend the meeting but wish to appoint a proxy to vote on any matters on your behalf, please complete the following form to be received by Tuesday 30th November 2021 via:

EMAIL info@u3amooneevalley.com.au Print the form/s, fill in, scan or take a photo and send,
OR

MAIL: print/cut out the form/s, fill in and post to:

The Secretary, U3A Moonee Valley Inc, PO Box 459, MOONEE PONDS VIC 3039



U3A MOONEE VALLEY INC Registered Number: A0034837K ABN: 73 188 473 048
PO Box 459 MOONEE PONDS VIC 3039 Ph 9337 7779 www.u3amooneevalley.com.au

APPOINTMENT OF PROXY

I,, being a full member of U3A Moonee Valley Inc

hereby appoint either President, Brian Smith *Tick if applicable*

or, being a full member of U3A

Moonee Valley Inc, as my proxy, to vote on my behalf at the Annual General Meeting on 9th December.

OFFICE
Date Received

Signed: Dated:

(excluding School and Public holidays)

I will/will not be available for office duty in 2022. (name) (delete what does not apply)

Availability for Office Duty in 2022

If available for office duty in 2022 please complete the following:

Name:

Address:

.....Post code:

Contact Tel. number:

Email:

Availability (please tick the box after the appropriate choice)

• Day/s of the week:-

Monday Tuesday Wednesday.....

Thursday Friday

• Frequency: Weekly..... Fortnightly..... Monthly.....

For emergency purposes or to enable OV's to find a replacement if they are unable to attend on their assigned day, we need to place your name and phone number on file in the Office Manual and distribute it to other OV's. Please complete the following section if you agree to this:

I ----- (full name) agree for my name and phone number to be distributed to other Office Volunteers as part of the Office Volunteers Roster for 2020.

(Signature): (Date):.....

Please return this form NO LATER THAN THE 7TH JANUARY

Email to officecomv@gmail.com

Or by mail to **Office Co-Ordinator,
U3A Moonee Valley P O Box 459, Moonee Ponds, Victoria 3039**

Thank you. Marjorie

U3A Moonee Valley acknowledges invaluable support received from
Moonee Valley City Council, Department for Victorian Communities, ACFE,
Hon. Bill Shorten MP, Mr Danny Pearson MP and Mr Ben Carroll MP.

